Westfield Primary School

Individual Governor Roles and Responsibilities 2022-2023

Role	Name of Governor	Responsibilities
Chair of Governing Body	Mrs L Farrow	-To oversee the work of the Governing Body ensuring that the Governing Body is fulfilling its roles and responsibilities
Vice-Chair of the Governing Body	Mrs H Davies	
Chair of Resources Committee	Mr I McIntyre	-Oversee the work of the committee ensuring it is fulfilling its roles and responsibilities as outlined in the terms of reference.
Vice Chair of Resources Committee	Mrs L Farrow	
Chair of Curriculum & Standards Committee	Mrs H Davies	-Oversee the work of the committee ensuring it is fulfilling its roles and responsibilities as outlined in the terms of reference.
Vice Chair of Curriculum & Standards Committee	Miss N Abel	
Safeguarding and Looked After Children	Mrs T Vickery	 -Ensure that governors are kept up to date with regards to safeguarding and procedure, training, caseload/incidents and curriculum provision. -Oversea procedures relating to allegations against staff, including Headteacher -Ensure that policies are in place and are consistent with the Local Authority guidelines and Halton Safeguarding Children Board procedures. Support the Designated Senior Leas in completing annual self-assessment audit.
Inclusion Governor (including SEND, PP and Sports Funding)	Mrs L Jones	 -Understand the responsibilities of the Governing Body in relation to Pupil Premium funding, SEND legislation and guidance, provision and funding. -Develop and maintain a relationship with SENCo/Inclusion Lead -Support, challenge, monitor and evaluate the work of the school to improve outs=comes for pupil premium children. -report to the Governing Body/Committee on issues relating to Pupil Premium, SEND and inclusion
Governor Training Co-ordinator	Mrs L Farrow	-Take a lead responsibility for ensuring that governing body training and development is taking place.
SMSC including SRE Governor		-Support, challenge, monitor and evaluate the work of school in raising outcomes of children in SMSC and SRE and maintaining the ethos of the school.
Early Years Governor	Mrs T Vickery	-Support, challenge, monitor and evaluate the work of school towards specific school improvement priorities and report to the governing body or relevant committee.
Health & Safety Governor	Mr I McIntyre	 -Ensure that governors are kept up to date with regards to health & safety matters in school. -be a member of the school Health & Safety Team -Ensure that policies and procedure are in place consistent with guidance from Halton Borough Council.