

Westfield Primary School



Instrument of Government

Date Adopted: March 2023

Chair of Governors: Mrs L Farrow

Signed:

Headteacher: Miss S Pope

Signed:

Review Date: March 2024

Previous Version	March 2022
Changes Made	New template

Contents

1. Legislation and statutory guidance	3
2. Instrument of government	3
3. Monitoring arrangements	3

1. Legislation and statutory guidance

Governing boards of maintained schools must have an instrument of government which sets out information about how the board is constituted. This requirement is set out in [The School Governance \(Constitution\) \(England\) Regulations 2012, part 5, regulation 28](#).

This model is based on the Department for Education's (DfE) [model instrument of government in Annex C of statutory guidance for maintained schools](#).

• 2. Instrument of government

Clauses below that are marked with an asterisk (*) are applicable only to voluntary aided, voluntary controlled, foundation and qualifying foundation schools. Delete any clauses that do not apply to you.

1. The name of the school is **Westfield Primary School**
2. The school is a **maintained** school
3. The name of the governing board is 'The governing board of Westfield Primary School'
4. The governing board shall consist of:
 - a. 2 parent governors
 - b. 1 Headteacher
 - c. 1 staff governor
 - d. 1 local authority governor
 - e. 5 co-opted governors
5. The total number of governors is 10.
6. If the term of office for all governors is 4 years.
7. This instrument of government comes into effect on 13th July 2015.
8. This instrument was made by order of Halton Local Authority on 19th June 2015.

A copy of the consolidated instrument will be supplied free of charge to every member and associate member of the governing board (including the Headteacher where they are not a governor).

• 3. Monitoring arrangements

This policy will be reviewed and approved by the full governing board annually.