



Westfield Primary School
 Clayton Crescent
 Runcorn
 WA7 4TR

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 Website: www.westfieldprimaryschool.com

Interim Headteacher:
 Mrs. Sue Taylor BSc (Hons)/QTS, NPQH, LLE

Aspiration for All

21st June 2019

Dear Parent/Carer,

We are holding two Parents' Evenings on **Monday 15th July and Wednesday 17th July 2019**. Appointments with class teacher should be booked via the school spider app. If you are unable to access the app please contact Mrs. Shepherd in the office who can book an appointment for you or complete the reply slip below. Please note that if you have more than one child, each appointment must be booked separately. Appointments will be available to book from Friday 28th June at 6pm until Monday 15th July 10.00am.

Yours sincerely,

Mrs S Taylor
 Interim Headteacher

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I would like an appointment on **Monday 15th July for** the following pupils:

Name.....Class.....

| | | | | | |
|---------------|--------------------------|---------------|--------------------------|-------------|--------------------------|
| 3.30 – 4.00pm | <input type="checkbox"/> | 4.00 – 4.30pm | <input type="checkbox"/> | 5.30-6.00pm | <input type="checkbox"/> |
| 4.30 – 5.00pm | <input type="checkbox"/> | 5.00 - 5.30pm | <input type="checkbox"/> | | |

I would like an appointment on **Wednesday 17th July for** the following pupils:

Name.....Class.....

| | | | | | |
|---------------|--------------------------|---------------|--------------------------|-------------|--------------------------|
| 3.30 – 4.00pm | <input type="checkbox"/> | 4.00 – 4.30pm | <input type="checkbox"/> | | |
| 4.30-5.00pm | <input type="checkbox"/> | 5.00 – 5.30pm | <input type="checkbox"/> | 5.30-6.00pm | <input type="checkbox"/> |

Parent Signature:..... Date:.....